

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

Reorganizational Meeting Agenda

Thursday, July 14, 2016 @ 7:00 pm
Conference Room – C117

FUTURE MEETINGS	
August 18, 2016 (Pending Approval)	Board Meeting – 7 PM
September 15, 2016 (Pending Approval)	Board Meeting – 7 PM

Meeting called to order at _____ with _____ presiding.

Board Members:

- Tom Parmenter _____
- Marcus Dean _____
- Paul Cronk _____
- Faith Roeske _____
- Sara Hatch _____

Administration:

- Ravo Root EdD, Superintendent _____
- Mike Dodge, High School Principal _____
- Wendy Butler EdD, PreK – 4 Principal/Curriculum Director _____
- Thomas Ricketts, Business Manager _____
- William Kelley, Guidance Counselor _____
- Chelsey Aylor, CSE Chairperson _____

1. Preliminary Matters/Public Comment

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

2. Programs/Presentations

Board of Education will have the opportunity to meet Fred Reed, Head Custodian

3. Administration of Oath to Newly Elected Board Member

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

4. Election of Officers:

4.1 President of the Board: _____

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

4.2 Vice President of the Board: _____

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

Administer Oath of Faithful Performance in Office to the Superintendent, President and Vice-President.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of (*state office*) according to the best of my ability.

5. Discussion/Work Session

5.1 Administrators' Reports:

Mr. Dodge, HS Principal – Code of Conduct, Secondary Handbook

Mrs. Aylor, CSE Chair- Department Goals

Dr. Butler, Elementary Principal – Welcome Back Letter, Professional Development

5.2 Work Session – Overview of revised policy 6213 due to changes in NYS law.

5.3 Superintendent's Report: Dr. Root

- Capital Project Update – Update on the field, cafeteria, pavement, terrazzo floors, janitor closets, tunnel, necessary tree removal and floors
- Community Schools Aid Set-Aside from Foundation Aid-
- Smart Schools Bond Act –

6. Executive Session

6.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

6.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

7. Business/Finance

7.1 Business Administrator’s Report

7.2 The Board of Education approves the Treasurer’s Reports

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

8. Consent Vote:

8.1 The Board of Education accepts and approves of the Board Meeting Minutes of June 16, 2016 meeting.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Reject

8.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from June 16 to June 24, 2016, the BOE hereby approves said recommendations.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

8.3 The Board of Education moves to add the following addendums to this meeting agenda – 8.3, 8.4, 8.5 and 8.6.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

8.4 Coaching/Advisor Appointments for 2016-2017

Activity	Boys or Girls	Level	
SOUND & LIGHTING	BASE	ADVISOR	Micah Rust
SOUND & LIGHTING	ELEM PLAY		Micah Rust
SOUND & LIGHTING	MS PLAY		Micah Rust
SOUND & LIGHTING	HS PLAY		Micah Rust
SOUND & LIGHTING	DESSERT TH.		Micah Rust

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

8.5 Maternity Leave of Absence

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Eileen Anderson	Librarian	7/14/16	Birth of the child	From 10-28-16 to 11-25-16. For child rearing leave covered under FMLA

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

8.6 Maternity Leave of Absence

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Diana Brown	Elementary Secretary	7/14/16	Birth of the child	7-8-16- to 8-19-16

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9. Appointments of Officers:

9.1 District Clerk: Paul Cronk

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.2 District Treasurer: Brenda Nolan

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.3 Deputy Treasurer: Lynette Folts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.4 Tax Collector: Susan Bodnar

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.5 Claims Auditor: Heidi Moore

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

9.6 Deputy Claims Auditor: Heidi Rose

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10. **Other Appointments**

10.1 School Physician: Dr. Douglas Mayhle:

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.2 School Attorney: Richardson and Pullen, P.C.:

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.3 Official Bank Signatories: Brenda Nolan

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.4 Extra-Curricular Treasurer: Thomas Ricketts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.5 Extra-Curricular Accountant: Lynette Folts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.6 Purchasing Agent: Thomas Ricketts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.7 Deputy Purchasing Agent: Ravo Root

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.8 Payroll Authorization: Ravo Root

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.9 Records Management Officer: Thomas Ricketts

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.10 District External (Independent) Auditor: Buffamante, Whipple,
Buttafaro, P.C.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.11 District Internal Auditor: Robin Owens

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.12 District Compliance Officer: Wendy Butler

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.13 Homeless Liaison: William Kelley

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.14 FOIL Officer: Paul Cronk

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.15 Asbestos (LEA) Designee: Fred Reed

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.16 School Pesticide Officer: Fred Reed

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.17 Chemical Hygiene Officer: Rachel Coon

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.18 Copyright Officer: Wendy Butler

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.19 DASA Co-Coordinator: Dr. Kelly LaFever (PreK-5), Bill Kelley (Grades 6-12)

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

10.20 Civil Rights Compliance Officer: Wendy Butler

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

10.21 Title IX Coordinator: Wendy Butler

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

10.22 The Board of Education permits Dr. Ravo Root, Superintendent, to be able to execute contracts on behalf of the District with BOCES: Ravo Root

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

11. Designations

11.1 The following bank is designated as the official depository of funds:

- Community Bank NA
- Chase Investment
- NY Class Investment

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

11.2 The following newspaper is designated as the official newspaper of the district:

Olean Times Herald

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

11.3 The regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at 7:00 PM.

- | | |
|--------------------|-------------------|
| August 18, 2016 | February 16, 2017 |
| September 15, 2016 | March 16, 2017 |

October 20, 2016	April 20, 2017
November 17, 2016	May 18, 2017
December 15, 2016	June 15, 2017
January 19, 2017	

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

12. Authorizations

12.1 Payroll Certification Agent: Ravo Root III

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

12.2 Designated Educational Official (DEO): Mike Dodge

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

12.3 Reviewing and Verification Official for the federal Child Nutrition Program: Priscilla Beardsley

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

12.4 Hearing Official for the federal Child Nutrition Program: Mike Dodge

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

12.5 The superintendent is authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accept/Rejected

12.6 The superintendent is authorized to apply for Grant in Aid (State and Federal) as appropriate.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accept/Rejected

12.7 The superintendent is authorized to approve budget transfers within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

13. Other Items

13.1 The mileage allowance for 2016-2017 will be the established IRS rate as amended from time to time.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

13.2 Approve the School Breakfast and Lunch Prices for 2016-17 as follows:

Student Breakfast	\$	1.00
Student Lunch (K-6)	\$	1.60
Student Lunch (7-12)	\$	1.75

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

13.3 The Superintendent recommends the Board of Education approve the 2016-17 Secondary Handbook.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

13.4 The Superintendent recommends the Board of Education approve the 2016-17 Code of Conduct.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

13.5 The Superintendent recommends the Board of Education approve the 2016-17 Athletic Policy.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

14. Old Business

15. New Business

15.1 Motion by _____, second by _____, to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2016-17 fiscal year.

15.2 The superintendent recommends and the board accepts the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2016-2017 fiscal year.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

15.3 Substitute Pay Rates 2016-2017 – The hourly rate increases in accordance with state law from \$9.00 to \$9.70 as of December 31, 2016

Substitute Teachers			Calculated Hourly Rate	
Bachelors Degree			\$80.00	\$11.85
No Degree			\$70.00	\$10.37
More than 11 consecutive days for the same teacher			\$100.00	\$14.81
Substitute Bus Drivers		Per Trip	\$27.50	\$13.75
All Other Substitutes			\$9.00/\$9.70	Hourly

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

15.4 The Superintendent recommends and the Board approves the Girls Varsity Soccer Trip to Rochester August 25-27. (During this overnight trip, the District will provide transportation through the use of a school van or suburban excursion.)

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

16. PERSONNEL

16.1 Advisor Resignation

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Melissa Cahill	Boys/Girls Lego League Advisor	6/9/16	6/9/16

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

16.2 Coaching/Advisor Appointments for 2016-2017

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Shannon Reed	Boys/Girls Lego League Advisor	6/9/16	9/1/16

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

16.3 Substitute Non-Instructional Appointments

NAME	POSITION	EFFECTIVE DATE
Keaton Speicher	Cleaner	7/15/16

Tina Speicher	Substitute secretary during the summer	7/15/16
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Individuals listed are fingerprinted and have full clearance for employment.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

17. Adjournment

17.1 Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Reject

